

## EXMOUTH TOWN COUNCIL

### NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 31st meeting, 10.00am Tuesday 17 April 2018, Exmouth Town Council meeting room, Town Hall.

#### Action Points in Yellow

#### PRESENT

Roy Pryke	RP	NPSG Chairman
Lisa Bowman	LB	Exmouth Town Council
Keith Bungay	KB	NPSG
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Cherry Nicholas	CN	Exmouth Brixington Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Philip Twamley	PT	EDDC
Rob Masding	RM	Transition Exmouth
Brian Bailey	BB	Exmouth Withycombe Ward Councillor

#### 1. WELCOME AND APOLOGIES

Ian Cann	IC	NPSG Vice-Chairman
Mark Williamson	MW	Lead Councillor, Neighbourhood Planning for East Devon, & Littleham Ward Councillor
Rev. James Hutchings	JH	Churches Together
John Thorogood	JT	Chamber of Commerce

Welcome to Janvrin Edbrooke who is taking over from Ann Howard. Janvrin will do some administrative work but as a Neighbourhood Plan consultant her role will differ.

Vote of thanks to Ann for all her hard work with the Neighbourhood Plan. Her help, skills, administration and organisation allowed the Plan to be handed on effectively.

#### 2. NOTES OF LAST MEETING

The notes of the meeting 13 March 2018 were received as a correct record.

#### 3. MATTERS ARISING FROM LAST MEETING

Point 7: New link at Exmouth Journal is Daniel Wilkins. He has responded positively to the inclusion/ promotion of the next significant stages of the Neighbourhood Plan.

#### 4. Financial Report

ETC budget for 2017/18 is used.

ETC has budgeted £10,000 for the financial year 2018/19.

Grant funding will be applied for. **JE & LB**

Groundworks continue to be the grant processor for Neighbourhood Plans.

#### 5. Pre-submission Consultation & Process to Referendum.

Discussions centred round delaying the current deadline of May 23<sup>rd</sup>.

- April 9<sup>th</sup> deadline saw a rush of late responses.

- Significant landowners / leasers have submitted lengthy responses.
- Similar to other Neighbourhood Plans some responses have been submitted by solicitors.
- DOP group met to start looking at responses to Draft Document responses, and RP had forwarded onto members a sample draft document showing the type of changes that have been made by DOP.
- Responses ranged greatly from incorrect labelling, map errors, additions of new sections, to the need to look at policies considering EDDC feedback.
- Collation of responses has been hampered by personnel changes.
- Work on Community Actions and production of a CIL projects list is required which would ensure that the Exmouth NP has long term community impact and outcomes.
- Delay means that 'made plan' status is delayed, and there were concerns about the weight of the plan in the planning application process. JE: Draft plans do have weight and there is evidence of draft Reg 14 NP's being included in information on planning applications in EDDC DMC meetings.
- Working with the ETC on CIL would be greatly beneficial. LB shared that recent meetings have focused around CIL, and that joint work in this area would strengthen community provision.
- PT provided guidance on the quality of the plan and steps to take to enable it to go to examination. The comments for EDDC are for consideration and there are NP groups who have argued their case for not applying recommendations. It is then the role of the examiner to provide final decisions. PT assured the group that for all plans the examiners provide recommendations and for the group to expect this. The next stages are about fine tuning.

**RECOMMENDATION: TO GO FOR REFERENDUM FEB / MARCH 2019.  
(deadline for Reg 15 is July 23<sup>rd</sup>)**

Members voted: **Recommendation agreed**

**Importance of keeping to this new timeline was emphasised by the following:**

- **New NPPF framework is due out in the Summer and all sections will be renumbered. Need to avoid re writing the ENP draft which will happen if new NPPF document is published.**
- **Council elections Spring 2019**
- **Ward boundary review May 2019**

**6. Any other business**

**7. Proposed Dates of Future Meetings:**

Tuesday 15 May 2018 at 10 -11.30 in Exmouth Town Council meeting room at the Town Hall