

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 30th meeting, 10.00am Tuesday 13 March 2018, Exmouth Town Council meeting room, Town Hall.

Action Points in Yellow

PRESENT

Roy Pryke	RP	NPSG Chairman
Ian Cann	IC	NPSG Vice-Chairman
Lisa Bowman	LB	Exmouth Town Council
Keith Bungay	KB	NPSG
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Ann Howard	AH	NP Administrator
Cherry Nicholas	CN	Exmouth Brixington Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Philip Twamley	PT	EDDC
Mark Williamson	MW	Lead Councillor, Neighbourhood Planning for East Devon, & Littleham Ward Councillor

1. APOLOGIES

Rev. James Hutchings	JH	Churches Together
Rob Masding	RM	Transition Exmouth

2. NOTES OF LAST MEETING

The notes of the meeting 13 February 2018 were received as a correct record.

3. MATTERS ARISING FROM LAST MEETING

None

4. Financial Report

ETC budgeted £10,000 for 2017/18 and a grant was received of £5,370. There is £1,161.83 of the budget remaining. The administrator's wages are not paid out of this. ETC has budgeted £10,000 for the financial year 2018/19.

LB is completing the end of grant report.

Mary Kucharska from Aecom has been in touch regarding any technical support. AH will respond. The current scheme closes at the end of March and funding for this year is closed.

From 1 April new grant funding and technical support can be applied for and needs to be planned. There needs to be a **discussion between LB, RP and AH** before applying over whether the new video and social media costs, that were previously rejected, can be requested.

5. Process to Referendum

With reference to item 5 of previous minutes:

Deadline of 23 May is still being aimed for.

2. PT has put in writing that neither a SEA or HRA are needed.

3. AH followed up the ownership of Bystock House and discovered that it has not yet changed hands.

The pre-submission consultation has been publicised.

AH to send out email requesting details of where notices have been put up.

12. An email has been received from PT indicating that a health check will not be necessary.

14. EDDC Cabinet is on 6.6.18 and 4.7.18, the Agenda has to be out 10 days beforehand.

Need confirmation from PT that the deadline date of 23.5.18 is still applicable and the proposed timetable is feasible.

The responses to EDDC from their 6-week consultation are returned to EDDC, who then simply collect them and send on directly to the examiner.

6. Pre-submission Consultation

The pre-submission consultation is now underway.

Evaluation of comments has been divided into Statutory and Community responses. So far 6 have been received from the community and 4 from statutory consultees.

These are being recorded under the headings:

Reference code, Name, Chapter & Paragraph, Objective/Policy/Community Action, Support/Object/Comment, Comments, Response, Plan Changes.

RP went through the comments that have been received so far.

ETC is being consulted on all building asset disposals. NPSG needs to find the asset disposal policies of each local authority for inclusion in the Plan. MW said that ETC should keep publicly owned assets under review and update communities as relevant.

IC and Tim Clatworthy have completed a paper detailing the range of consultations that have occurred. This will be circulated in due course to check nothing has been omitted. AH will send out.

7. Publicity Process

There is a new reporter at the Exmouth Journal. It is proving more difficult to get items included in the paper. Chetna Jones has the new contact details.

NPAT has had a preliminary meeting with Outpost Pictures to discuss the sequel to the NP video. Mike Wafer from Outpost gave feedback on the 1st video that there was not enough diversity in terms of ethnicity, age and class.

It was agreed that there should be more vox pops - the plan is to talk to the new post16 intake at Exmouth Community College at the beginning of the September term.

The old footage can be tweaked, the film will be shorter, 2.5 minutes, as a call to arms. Filming, 2 days, will take place in June/July, the vox pops and the date of the Referendum can be slotted in later. There will be 1 day of editing and the provision of screen grabs for use in the final Plan document.

The film will launch in September, especially to children, to get their parents to take notice.

8. Any other business

IC made a further request for photographs.

Subjects were suggested:

For BE a contemporary image of the Beacon

For E&E the new Screwfix building and something else?

For H Mudbank Lane affordable houses, 102 St Andrews Road (pasivhaus), Cyprus Gardens

GA cycling on the Estuary path and the 57 bus

CF allotments and leisure and sport.

LB suggested the ETC camera and van be used, to get all the proposed photographs in one take.

The photos are needed by IC within the next 2 weeks.

9. Proposed Dates of Future Meetings:

Tuesday 17 April 2018 at 10 -11.30 in Exmouth Town Council meeting room at the Town Hall

Tuesday 15 May 2018 at 10 -11.30 in Exmouth Town Council meeting room at the Town Hall