

## EXMOUTH TOWN COUNCIL

### NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 20<sup>th</sup> meeting, 10.00am Wednesday 25<sup>th</sup> April 2017, Exmouth Town Council, 44 Rolle Street.

#### ACTION POINTS IN YELLOW

#### PRESENT

Roy Pryke	RP	NPSG Chairman
Ian Cann	IC	NPSG Vice-Chairman
Lisa Bowman	LB	Exmouth Town Clerk
Cherry Nicholas	CN	Exmouth Brixington Councillor
Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Rob Masding	RM	Transition Exmouth (TE), & Exmouth Town Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Bruce de Saram	BdS	Exmouth Littleham Ward Councillor
Keith Bungay	KB	NPSG
John Thorogood	JT	Exmouth Chamber of Commerce
Rev. James Hutchings	JH	Churches Together
Pat Graham	PG	Exmouth Town Ward
Dave Radford	DR	NPSG

#### 1. APOLOGIES

Mark Williamson	MW	Champion of Neighbourhood Planning for East Devon, & Littleham Ward Councillor
Tim Clatworthy	TC	Exmouth NP Project Administrator

#### 2. NOTES OF LAST MEETING

The notes of the meeting held on Wednesday 14<sup>th</sup> March were received as a correct record.

#### 3. MATTERS ARISING FROM LAST MEETING

- LB confirmed that DCC's Traffic Management Review is progressing normally. The incoming County Councillor will be consulted after the County Council election and then there will be a wider public consultation.
- RP reported that a meeting has been confirmed with Tim Spurway for Friday 28<sup>th</sup> April at 3pm.
- BB reported that he had yet to obtain the contact details for the battle bus. **LB to check with Julie Gregory.**
- The preferred date for the public consultation at Ocean is w/c 10<sup>th</sup> July, 2017 – exact date tbc in conjunction with date for Exmouth Community College engagement.

#### 4. FINANCIAL REPORT

An updated Financial Report will be made available for the next meeting, when the draw-down of the DCLG grant funding will also be discussed.

#### 5. Revised Project Timetable – CPAL Process – attached.

RP talked through the CPAL process and timeline, with highlights as follows:

##### March

- Natural and Built environment & Economy chapters are all in draft format for ratification at May meeting.
- Social media is up to date.

##### April

- The newsletter is pending for publication at the end of April / beginning of May
- Meeting with Tim Spurway confirmed for 28/4//2017
- Outpost Pictures and Tim Mann have been briefed and commissioned in respect of publicity material.

##### May

- Involvement of Tim Spurway during this stage of process is critical
- Stall confirmed for West Country Traditions Day on June 3<sup>rd</sup>, 2017. LB to confirm timings, logistics and liaise with members re attendance rota

##### June

- Events to be publicised via social media, newsletter, Exmouth Journal, library, Radio Exe, Bay FM etc.

August

- Second video to be commissioned if needed, for August

September

- Supermarket publicity drive just before referendum
- Possibility of a 10-minute presentation to Exmouth Regeneration Board and other stakeholder meetings – tbc

## 6. Review of Draft Outline Plan (DOP) chapters

**Members reviewed the draft chapters for the Natural Environment, Built Environment and Economy and Employment. Various changes were discussed and agreed, with main actions as follows:**

### Natural Environment

Paragraphs and policies need re-numbering.

Recent email comments from Jan Gallaway prompted a discussion about biodiversity management issues in the context of a land based neighbourhood plan. It was agreed that the role of the neighbourhood plan implementation group will be key and that the draft Natural Environment chapter should be edited to strengthen the need for better management.

EN7 – CN is pursuing the possibility of a protection order for the landscape surrounding Bystock House via John Connolly

EN 10 - TTE's contribution does not have corresponding action points. This needs addressing for consistency. Sulina Tallack's briefing note ref CIL expenditure is also key in terms of including potential infrastructure projects.

References to SUDS may need updating in context of South West Water's Downstream Thinking programme and what it could mean for some of the key catchments in Exmouth. **LB to pursue.**

### Built Environment

A paragraph from Churches Together needs to be inserted to capture role of church premises as community hubs. **JH to talk to Rob Jennings and check church asset register.**

The significance of the Greater Exeter Strategic Plan is significant and needs to be referenced at the beginning of the chapter. The local authorities of East Devon, Exeter, Mid Devon and Teignbridge in partnership with Devon County Council are working together to prepare a Greater Exeter Strategic Plan. This formal statutory document will provide the overall spatial strategy and level of housing and employment land to be provided up to 2040.

Exmouth's relationship with Exeter needs expressing in a less negative way i.e. the underlining need for housing growth in Exmouth needs to be balanced by employment opportunities. The associated protection of employment land which is being given planning permission for housing use in line with national policy needs reinforcing. **Members to send details of at risk employment land to IC / RP for inclusion.**

### Economy and Employment

Comments from Ian Macqueen on behalf of Chamber of Commerce still pending.

Comments from Richard Cohen (e.g. definition of self-employment and ownership of future regeneration projects) need consideration.

The significance of the Magnolia Centre in respect of the Town's poor retail offer needs strengthening.

The protection of Employment Land needs to be included as an additional policy.

References to Queens Drive Development need editing to eliminate uncertainty.

## **8. NEXT MEETINGS – please note earlier start time of 10.00AM**

All meetings on Wednesdays, 10.00am in ETC Meeting Room:

- May 9th
- June 22nd
- July 11<sup>th</sup> tbc

The meeting closed at 12.15pm.