

**EXMOUTH TOWN COUNCIL
NEIGHBOURHOOD PLAN STEERING GROUP**

**Notes of 13th meeting held on Wednesday 21st September 2016 at
10.30 am in Exmouth Town Hall.**

PRESENT

Roy Pryke RP NPSG Chairman

Ian Cann IC NPSG Vice-Chairman

Rob Masding RM Transition Exmouth, & Exmouth Town Ward Councillor

John Thorogood JT Town Team & Chamber of Commerce

Brian Bailey BB Exmouth Withycombe Ward Councillor

Bruce de Saram BDS Exmouth Littleham Ward Councillor

Pat Graham PG Exmouth Town Ward Councillor

Mark Williamson MW Champion of Neighbourhood Planning for East
Devon, & Exmouth Littleham Ward Councillor

Pauline Stott PS Exmouth Halsdon Ward Councillor

Rev. James Hutchings JH Churches Together

1. APOLOGIES

Cherry Nicholas CN Exmouth Brixington Ward Councillor

Lisa Bowman LB Exmouth Town Clerk

Keith Bungay KB Exmouth Community Association

Tim Clatworthy TC Exmouth NP Project Administrator

2. NOTES OF LAST MEETING

The notes of the 12th meeting held on Wednesday 17th August were
received as a correct record.

3. MATTERS ARISING FROM/SINCE LAST MEETING

- a. RP explained the need to slow down the pace of NP activity because
of the challenges of stakeholder meetings and ward working parties.
- b. RM confirmed that Newsletter 2 was on the web-site and JT added
that it was also on the Chamber web-site. RP referred to the article in
the latest Exmouth Journal, which was based on it, and said that hard
copies would be published and distributed.

4. FINANCIAL REPORT

RP reported that LB would be at the next meeting to explain the three sources of income (ETC, DCLG and EDDC), the mid year position and the prospects for the 2017-18 financial year.

6. COMMUNITY ENGAGEMENT

- a. Kite Festival: NPSG involvement withdrawn because insufficient volunteers available
- b. Mussel Festival: 6 volunteers offered to set up the gazebo and attend at the stand on 24th September
- c. Chamber of Commerce Business Fair: RP reported that the Chamber had agreed to NPSG having a stand at the Community College, 9:30 to 15:30. NPSG Members were requested to notify their availability for a two hour slot.
- d. Christmas Cracker on the Strand is 3 December from 9 a.m. to 6 pm. Susan Birkett will be asked for details.
- e. Newsletter 2 to be printed and available for distribution from 23 September
- f. Sun Bubbles Leaflet draft was approved and agreement given to have it printed as soon as possible for use first at the Mussel Fair on 24 September and then wider distribution, including 200 to Holy Trinity Church Office.
- g. Rev. James Hutchings reported that he had submitted names of contacts to support reaching out to younger generations. Agreed that TC be asked to organise contact in October.
- h. Arrangements for engagement with Primary Schools had been initiated but not yet agreed. PG reported that Cllr. Jill Elson was liaising with ECC Deputy Principal on a discussion with ECC students.
- i. Public Locations to be approached by BB, including Tesco, Lidl, McDonalds, the Range etc.
- j. An exhibition at the Library has been arranged by IC for 26 September to 7 October.

7. WARD REPORTS

Brixington: CN had written to report that a meeting would take place the following week. PS asked to be advised about the date as soon as possible in order to notify interested people, including the Marley Planning Group.

Town: PG reported that a WP had met twice and noted a letter from Camperdown residents. An interim report had been e-mailed to NPSG and a third meeting would be held very shortly.

Halsdon: PS reported that a meeting had been held and a further draft had been sent to NPSG following further consideration by Ward residents. A full audit trail had been compiled with names, addresses and e-mail addresses.

Littleham: BDS reported that a meeting to discuss the Maer Valley with various stakeholders was being scheduled for 11 October. He was due to engage with TARA on 23 September and was trying to engage with Littleham RA., Foxholes RA, Clinton Devon Estates and Devon Cliffs.

Withycombe: BB reported that he would produce a draft report within two weeks.

It was agreed that Ward draft reports should be in a standard format:

- list of the members of the Ward Residents WP
- Ward issues, with emphasis on proposals for land usage
- Pan Exmouth issues

8. STAKEHOLDER MEETING

Notes of the meeting on 15 September were circulated. All present agreed that it had been successful and noted that further individual meetings should take place with LED, Well-being Groups, the Marine Industries group and possibly East Devon Youth Parliament.

9. NEXT MEETING

Wednesday 19th October at 10:30 to 12:00 in the NEW COUNCIL OFFICES

10. The meeting closed at 12:05