

EXMOUTH TOWN COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Notes of 12th meeting held on Wednesday 17th August 2016 at 10.30 am in Exmouth Town Hall.

PRESENT

Roy Pryke	RP	NPSG Chairman
Rob Masding	RM	Transition Exmouth, & Exmouth Town Ward Councillor
John Thorogood	JT	Town Team & Chamber of Commerce
Brian Bailey	BB	Exmouth Withycombe Ward Councillor
Bruce de Saram	BDS	Exmouth Littleham Ward Councillor
Pat Graham	PG	Exmouth Town Ward Councillor
Cherry Nicholas	CN	Exmouth Brixington Ward Councillor
Rev. James Hutchings	JH	Churches Together
Keith Bungay	KB	Exmouth Community Association
David Radford	DR	(in lieu of VC Ian Cann)
Lynne Elson	LE	(in lieu of Cllr Pauline Stott)
Tim Clatworthy	TC	Exmouth NP Project Administrator

1. APOLOGIES

Ian Cann	IC	NPSG Vice-Chairman
Mark Williamson	MW	Champion of Neighbourhood Planning for East Devon, & Exmouth Littleham Ward Councillor
Pauline Stott	PS	Exmouth Halsdon Ward Councillor
Lisa Bowman	LB	Exmouth Town Clerk

2. NOTES OF LAST MEETING

The notes of the 11th meeting held on Wednesday 20th July were received as a correct record.

3. MATTERS ARISING FROM/SINCE LAST MEETING

a. Stakeholders' meeting: The proposed date has been changed to **Thurs 15th September**, 7.30pm at ETH.

b. Finished report of initial survey from Martin Parkes (MP) due next week as he is on holiday until 21st August.

DR asked if there would be any comeback on the disappointing level of delivery provided by Dor-to-Dor: Could we withhold any of our payment? Were our results statistically significant? TC replied that Dor-to-Dor had stipulated payment upfront and that this requirement had been agreed to; and they had initially responded well to reports of non-delivery, but later ceased to respond at all. Furthermore Martin Parkes' report, which plotted responses according to geographical location, had not shown up any clear gaps, although this may have been partly because NPSG members took it upon themselves to deliver to those areas/addresses which had complained of non-delivery. RP said that this being the case, it was not thought worth the time to chase Dor-to-Dor; we would not use them again, nor recommend them.

c. Action Points from initial survey: ref 'Action Points from NP First Survey' document, emailed to NPSG members prior to this meeting, to which RP had already added his own comments. He now enlarged on the following points:

4 (2f ii): Outreach to the under-40s (1)

It was agreed that an NP presence at Tescos, The Range, McDonalds, Home Bargains, and Lidl (incorrectly named as Aldi in the original document) would help us reach the under-40's, particularly at the times 9.30 – 11.00 am and 4.00 – 8.00pm, possibly also later at McDonalds. LE offered to be present at some evening events, and RP hoped that other NPSG members would be ready to step in at these events and also help to arrange them. **NPSG to let TC know their suggestions and availability.**

5 (2f iii): Outreach to the under-40s (2):

JH to send TC a list of Churches Together events by next NPSG meeting on 21st September. RP thought that at least one NPSG member should be present at each appropriate event.

7 (2i): Shopping concerns (1):

RP to talk with Chamber of Commerce at their meeting of 31st August.

8 (2k): Shopping concerns (2):

LE commented that it was probably erroneous to consider charity shops as 'non-shopping outlets', and that they also provided a very good means of re-using and recycling items. KB added that the Coastal Communities Team had good economic information. **RP to send TC a copy.**

9 (2n): Employment data:

KB pointed out that this same report showed that there was a reduction in lower age-groups in Exmouth, which would influence the proportion of the population of employment age. RP thought we should continue to reach out to under-40s.

11 (2p): Exmouth Hospital:

RP warned that our grasp should not exceed our reach: that we should be cautious of doing something unless we knew exactly how to do it. The world of medical professionals would be a difficult one for laymen such as NPSG members to get into, and we ran the risk of becoming an irritant to them. LE thought we should not get involved in medical issues, but make an 'in principle' statement that the land should be used for town purposes. She added that Exmouth's medical services were still in the melting pot, but that a number of surveys from the hospital and doctors' surgeries showed that facilities needed to be more localised, as people did not want to travel far for medical services. RP asked LE if she could mention to the relevant groups she was involved in that these were issues central to the NP.

BB added that a CIL payment need not be made in monetary terms, but could be made in land, so in theory we could ask for land for a hospital.

KB said that the standard approach was first to identify needs, but the only site-specific proposal in the Local Plan was a school in the Goodmoore's Farm application. The various agencies responsible for Exmouth's infrastructure should have a feeling for Exmouth's needs, but it appeared we do not currently have sufficient information on our needs.

RP suggested that our first draft be ready in six weeks to go to TS (Tim Spurway), with approximately 12 issues, carefully chosen, recommended for land use. After that the draft plan would be presented formally to EDDC planners, when Ed Freeman would have two months to check our plan against the Local Plan.

- d. Ward map updates: RM has produced updated ward maps showing current development applications, and will send TC a list.

4. FINANCIAL REPORT

RP reported that while our financial situation was comfortable at the moment, we would need explanation of the fuller situation from LB, in particular with regard to income. It was hoped LB would be able to be present at the next meeting.

BB pointed out that for NP to benefit from CIL funding, any project to be funded by CIL must be relevant to its associated development, and traceable to the relevant section of the NP. RP said the appropriate time to make CIL-funded recommendations known would be at the second-round ward consultations.

5. REPORT FROM NP 'MINI-SURVEY' AT COUNCILLORS' ROADSHOW 30-31 JULY

TC had already emailed NPSG members two documents resulting from this event: (1) 'Results' showing responses in numerical form, i.e. totals and averages of Good/Adequate/Poor scores, and (2) 'Comments' listing all extra comments made.

Two comments were made by ex-Exmothians who now lived in Honiton but still visited Exmouth weekly; RP thought comments of non-residents could not be regarded as integral to our findings. The Coastal Communities Team is conducting tourist surveys. PG kept an eye on Facebook and Streetlife and noted that the great majority of comments she had read there were negative, offering no constructive comments. KB added that a broader picture of opinion would be provided by stakeholder input.

(JH left the meeting at 11.35am.)

6. REPORT ON HALSDON WARD WORKING PARTY CONSULTATION 2ND AUGUST

PS had sent out invitations, but of those who came, only two were residents who were not also Councillors or other already-interested parties. These two thought they were there merely to listen to decisions already taken, not to contribute their views. PS's/LE's report on this consultation is attached.

7. DRAFT NEWSLETTER 2 AND LETTER TO STAKEHOLDERS

RP offered to write something for the Exmouth Journal late August/early September. TC to produce an eye-catching design for Newsletter 2.

(BB left the meeting at 11.50am.)

8. DEVELOPING THE DRAFT NP

- a. Geoff Skinner (GS) had sent PG his 'Views of some Camperdown Terrace area residents' document, and this was circulated to NPSG before this meeting:
DR declared an interest as Sea Scout leader. He agreed that mains services needed to be installed as GS suggested, and commented that the Camperdown area was like a little village.
- b. Timetable:
RP recommended we have our outline plan ready within 6 weeks – and that it should be in mind, even if not actually in print, in time for the Stakeholders' meeting on 15th September.

9. ENGAGING THE COMMUNITY: UPDATES, SOCIAL MEDIA (RM TO REPORT), AND NEWSLETTERS

- a. Social Media:
RM said he had not put anything on Facebook recently as he was waiting for DCT's final analysis of our main Survey, and for our second NP Newsletter. At that point he would liaise with JT regarding his input into Positive Exmouth, Exmouth Guide, etc.
- b. Outreach:
Firstly, it was agreed that the Rotary Club's Kite Festival on 27th – 28th August would be a good opportunity to engage with the younger sectors of our community. Members were asked to contact TC with details of their availability for that weekend, and also for painting a gazebo that IC had given NPSG in our trademark colours. LE offered to give TC some practical hints on getting a banner ready in good time. TC to contact Malcolm Pressey of Rotary to request a pitch.

Secondly, JT suggested that the Exmouth Chamber of Commerce and Business Fair on 27th October would be another good event for outreach. He suggested TC contact Ian MacQueen for a space.

10. ANY OTHER BUSINESS

There was no other business.

11. NEXT MEETINGS

1. Wednesday 21st September, 10.30 – venue tbc.
2. Wednesday 19th October, 10.30 – venue tbc.
3. Wednesday 16th November, 10.30 – venue tbc.
4. Wednesday 14th December, 10.30 – venue tbc.

12. SUMMARY OF ACTION POINTS

- 1) Re. 3.c.4 above: NPSG members to arrange and staff outreach events, and to inform TC.
- 2) Re. 3.c.5 above: JH to send TC a list of Churches Together events by next NPSG meeting on 21st September.
- 3) Re. 3.c.7 above: RP to talk with Chamber of Commerce at their meeting of 31st August re. shopping concerns highlighted by main survey findings.
- 4) Re. 3.c.8 above: RP to send TC information from the Coastal Communities Team report.
- 5) Re. 6 above: LE to send TC her report on Halsdon Ward w/p consultation on 2nd August.
- 6) Re. 7 above: RP to write something for the Exmouth Journal late August/early September.
- 7) Re. 7 above: TC to produce an eye-catching design for Newsletter 2.
- 8) Re. 9.a above: RM to liaise with JT regarding social media on receipt of final version of main survey, and Newsletter 2.
- 9) Re. 9.b above: NPSG members to inform TC of their availability to prepare for and man a stall for the Kite Festival, 27th – 28th August.
- 10) Re. 9.b above: TC to contact Ian MacQueen for a NP space at Exmouth Chamber of Commerce and Business Fair on 27th October.

The meeting concluded at 1.00pm.